



# Peninsula Metropolitan Park District

PO Box 425 – Gig Harbor, WA 98335  
 253-858-3400 – info@penmetparks.org  
[www.penmetparks.org](http://www.penmetparks.org)

## REGULAR MEETING MINUTES

April 05, 2022, 6:00 PM

### Call to Order 6:00 PM

#### Commissioner Roll Call:

	Present	Excused	Comment
Amanda Babich, President	X		
Steve Nixon, Clerk	X		
Maryellen (Missy) Hill	X		
Kurt Grimmer	X		
Laurel Kingsbury	X		

Quorum

#### ITEM 1 President's Report

Congratulations on the 1<sup>st</sup> anniversary of Executive Director, Ally Bujacich. Proud of the District and would like the Board of Commissioners to consider nominating a replacement Board President at the next meeting on April 19<sup>th</sup>, 2022.

#### ITEM 2 Executive Director's Report

##### Updates:

1. **Introduce, Stephanie Burman, Accounting Manager**
2. **Introduce, John Anderson, Permanent Parks Superintendent**
3. **Summertime update.** Space is available in sports, tennis, and STEM camps.
4. **Parks Appreciation Day** is Saturday, April 9, and we thank our sponsors: Crumbl, Fondi, Starbucks, Wilco, and Target. Hosting at 3 sites.
5. **Earth Day** is Friday, April 22, Agents of Discovery goes live on April 6, 2022.
6. **Arletta Renovation Update:** New roof is on, asbestos abatement is complete, floors are salvageable, and the health department has approved the well.
7. **Madrona Links** April 4, 2022 inspection and concerns and next steps.

#### ITEM 3 Special Presentations

- 3a. **February Financial Presentation**  
**Director of Finance & Administration, Sherman Enstrom**  
 PowerPoint Presentation
- 3b. **Gig Harbor Land Conservation Fund**  
**Gig Harbor Land Conservation Fund Advisory Board Members:**  
**Michael Behrens, Professor of Ecology at PLU, and Jennifer Keating,**  
**Land Use Planner with Puyallup Tribe of Indians**  
 PowerPoint Presentation

- Conservation land criteria overview



# Peninsula Metropolitan Park District

PO Box 425 – Gig Harbor, WA 98335  
253-858-3400 – info@penmetparks.org  
[www.penmetparks.org](http://www.penmetparks.org)

- Perpetuity and public access
- The current project, North Creek Salmon Heritage Site, Phase 3
- The goal is to get to \$50K this month

## ITEM 4 Board Committee Reports

### 4a. CIP Committee

Committee Chair, Commissioner Grimmer

- Last meeting 3/28/2022
- CRC update and open to show samples tomorrow
- DeMolay project updates

### 4b. Finance and Administration Committee

Committee Chair, Commissioner Nixon

- Reviewed Draft Employee Handbook and Draft HR policy
- CPA Amendment for Springbrook end-user training and streamlining Payroll.

### 4c. Recreation Services Committee

Committee Chair, Commissioner Kingsbury

- Met 3/17/2022.
- Youth baseball program, over 300 players which is double 2021
- Spring Egg Hunt April 16
- Mother-Son Dance May 6 and Father-Daughter Dance May 7
  - Sponsored by Oceans 5
  - Terminology – welcoming and inclusive. Next year, Daughters night out or Son's night out. Same events but welcome to all
- Bike Bash – Main Sponsor is Neighborhood Experts Real Estate \$7500, Rotary \$2500, Summit Wealth \$500.

### 4d. Stewardship Committee

Stewardship Committee Chair, Commissioner Hill

- Consultant of the Capital Campaign
- Parks appreciation day planning
- Earth Day, Agents of Discovery
- PEG Grant discussion

### 4e. External Committee Reports: None

## ITEM 5 Public Comments:

This is the time set aside for the public to provide their comments to the Board on matters related to PenMet Parks. Each person may speak up to three (3) minutes, but only once during the citizen comment period. Anyone who provides public comment must comply with Policy P10-106 providing for the Rules of Decorum for Board Meetings. A copy of the policy is available at each meeting and at [www.penmetparks.org](http://www.penmetparks.org)



# Peninsula Metropolitan Park District

PO Box 425 – Gig Harbor, WA 98335  
253-858-3400 – info@penmetparks.org  
[www.penmetparks.org](http://www.penmetparks.org)

## **Public Comment:**

Thank you to the staffs work at 2 Fox Island Properties and offered house site background. Consider district fees prioritization for in-district users and any subsidizing should be for in district applicants.

## **ITEM 6 Minutes**

- 6a. Approval of Minutes of the March 15, 2022, Study Session**
- 6b. Approval of Minutes of the March 15, 2022, Regular Meeting**  
Commissioner Kingsbury, Move to adopt the minutes as presented;  
Commissioner Grimmer, Second;  
Roll call vote, motion approved unanimously, motion carries.

## **ITEM 7 Consent Agenda**

- 7a. Resolution C2022-007 Approval of Vouchers**  
Commissioner Kingsbury, Move to adopt the minutes as presented;  
Commissioner Grimmer, Second;  
Roll call vote, motion approved unanimously, motion carries.

## **ITEM 8 Unfinished Business**

- 8a. Resolution RR2022-04 Approving the Project Budget for the Rosedale Hall Renovation (Second Reading)**  
Presider: This resolution was moved and seconded at the March 15, 2022 Meeting.  
No further staff discussion.  
No further Board discussion.  
Roll call vote, motion approved unanimously, motion carries.
- 8b. Resolution RR2022-005 Approving the Project Budget for Demolition of Certain Structures (Second Reading)**  
Presider: This resolution was moved and seconded at the March 15, 2022 Meeting.  
No further staff discussion.  
No further Board discussion.  
Roll call vote, motion approved unanimously, motion carries.

## **ITEM 9 New Business**

- 9.1 Purchasing Resolutions Requiring One Reading for Adoption:**
  - 9.1a Resolution P2022-005 Authorizing the Executive Director to Sign the Construction Agreement for the Sehmel Homestead Park Turf Replacement**  
Commissioner Grimmer: So moved;  
Commissioner Kingsbury: Second.  
Executive Director, Bujacich calls on Planning and Special Projects Manager, Nicole Jones-Vogel, for PowerPoint Presentation.



# Peninsula Metropolitan Park District

PO Box 425 – Gig Harbor, WA 98335  
253-858-3400 – info@penmetparks.org  
[www.penmetparks.org](http://www.penmetparks.org)

Board discussion: Supportive of the additional gate for playground access.  
Like the addition of the logo to the turf.  
Roll call vote, motion approved unanimously, motion carries.

**9.2 Single Reading Resolutions Requiring One Reading for Adoption:  
None**

**9.3 Two Reading Resolutions Requiring Two Readings for Adoption:**

Please note there was a scrivener's error on a previous agenda that went out noting that item 9.3a was Resolution RR2022-03. It has been corrected to have the Number RR2022-006.

**9.3a Resolution RR2022-006 Adopting the Project Budget for the  
Sehmel Turf Replacement**

Commissioner Grimmer: So moved;

Commissioner Kingsbury: Second.

Executive Director Bujacich and the staff has requests the Board suspend the two-reading rule due to the necessity for the project timeline and there is no statutory requirement that a project budget has two readings.

Commissioner Kingsbury: I make a motion to suspend the rules to move the resolution RR2022-006 to a second reading the same night,

Commissioner Nixon: Second.

Roll call vote, motion approved unanimously, motion carries

Executive Director, Bujacich calls on Planning and Special Projects Manager, Nicole Jones-Vogel, for PowerPoint Presentation.

Board comment, thank you to staff for improvements to the turf.

Roll call vote, motion approved unanimously, motion carries

**ITEM 10 Comments by Board**

Commissioner Hill: Regarding public comment and site background, ask staff to look into that. Thank you to President Babich for all of your hard work.

Commissioner Kingsbury – Thank you to our seniors for attending, keep your mission at our forefront with programming and space available. Thank you you're your public comment on registration for district programs. Thank you to the staff for your hard work on summer camp registration.

**ITEM 11 Next Board Meeting**

April 19, 2022 Study Session at 5:00 pm and Regular Meeting at 6:00 pm at the Gig Harbor Civic Center - Council Chambers 3510 Grandview Street, Gig Harbor, WA 98335

**ITEM 12 Adjournment – 7:28 PM**



# Peninsula Metropolitan Park District

PO Box 425 – Gig Harbor, WA 98335  
253-858-3400 – info@penmetparks.org  
www.penmetparks.org

Approved By the Board on 4/19/2022

Amanda Babich, Board President

Steve Nixon, Board Clerk

Submitted by Robyn Readwin

Attest: